



E-safety Information For Remote Learning/Virtual Meeting



There are a number of rules that it is important you and your child follow when attending a 'virtual' conversation with a teacher from Sheffield Lower School. The rules for attending are as follows:

1. Conversations are confidential and private between teacher and parent/student please ensure the room that you will be using is secure and safe
2. These meetings will be discussing personal/confidential information please ensure links are not shared with anyone other than the student/parent who should be accessing the session.
3. You should ensure that your camera and microphone are both on and the child is visible on screen for the duration of the session.
4. Your child must be appropriately dressed to attend the conversation. Whilst school uniform is not necessary, you must ensure that they are dressed in an inoffensive informal manner.
5. Your child must be in an appropriate location to attend the lesson, this should be somewhere quiet i.e. a communal area in your house or a dining room table.
6. You must not record or take screenshots of the session, the host or of other participants adhering to online safety and GDPR guidelines
8. You or your child must give your full attention to the session and must not use phones or other devices during this time.
9. You must not communicate or share anything with other participants in any way during the session, or take an active part in the session in any way unless invited to by your teacher.

We are very much looking forward to discussing your child's remote learning during these remote sessions.