

# Sheffield Lower School

## JOB DESCRIPTION

**Post:** Class teacher  
**Salary:** MPS  
**Responsible to:** Key Stage Leader and the Headteacher

### **Purpose of the job:**

Responsibility for the education and well being of pupils as part of the staff of the school, carrying out professional duties in accordance with and subject to the conditions of employment of teachers as set out in the School Teachers' Pay and Conditions Document.

### **Duties:**

- To conduct oneself and carry out all duties with regard for the school's values and commitment to equality as stated in the school's policy.
- Sharing and promoting the school ethos within the context of a whole school team, supporting liaison and a collegial relationship amongst the staff of the school.
- To ensure that the individual progress, needs and general well-being of all children in your care is sensitively managed.
- To have regard for individual pupils and make excellent provision for their academic, creative, physical, social and emotional needs.
- Have high expectations of standards of work, achievement and the behaviour of all children.
- To set challenging targets for children's achievement, monitor their progress and make appropriate provision to ensure their success.
- Implement the school's agreed policies and guidelines.
- To actively promote the school's values.
- Make provision for a broad and balanced curriculum in accordance with the school's schemes of work and National Curriculum requirements.
- Ensure all lessons are thoroughly planned, prepared and appropriately differentiated in accordance with the school's agreed practice.
- Create and maintain a stimulating, tidy and organised learning environment.
- Work in partnership with learning support staff, implementing effective communication systems re. objectives and evaluations of sessions taught.
- Liaise with appropriate members of staff and representatives of external agencies to meet the individual needs of pupils.
- Ensure that the individual provision plans for pupils assigned to you are written and implemented and to contribute to the review process.
- Work in partnership with parents/ carers.
- At all times have regard for health and safety of pupils and colleagues.
- Carry out assemblies on a rota basis.
- Have responsibility for the co-ordination of a curriculum area. (Not during the induction year for newly qualified teachers).
- Support the Headteacher in the furtherance of the school's aims.

**To undertake tasks of a similar nature and level, as directed by the Headteacher.**