



SITE AGENT

30 FLEXIBLE HOURS PER WEEK, 52 WEEKS OF THE YEAR

NJC Level 3C, SCP 6-9 - £15,971 - £16,948 actual
(£18,562 - £18,933 FTE)

At Sheffield Lower School we are seeking to appoint a hard-working, committed and enthusiastic Site Agent. Successful candidates will be supporting the Site Manager in providing efficient services and processes that allow the whole school to operate in a clean, safe and healthy environment.

Key tasks will include security of premises, assisting in general maintenance, health and safety checks, tests and record keeping, portage, cleaning and supervision of cleaning staff. Experience of working in a similar environment is desirable.

We are looking for someone who is flexible with their working pattern being prepared to work split shifts or on a rotational basis of mornings/afternoons usually between the hours of 6.30am to 6.00pm ensuring the school is unlocked and locked each day by the site team. On occasions there may be a requirement to lock up after lettings later in the evening.

Sheffield Lower School is an excellent, thriving, friendly and values-based school with over 500 children on roll. Our school offers a very well-resourced and vibrant learning environment for both children and staff to develop and achieve their potential. We pride ourselves in our community and a warm school family.

Closing Date: Tuesday, 7th December 2021 at 9.00am

Interview Date: Friday, 10th December 2021

Interested applicants should complete an application form which is available on our School Website.

All staff are required to follow our policies and procedures working in line with the ethical framework and values of the school.

Sheffield Lower School is committed to safeguarding children and all appointments are subject to enhanced Disclosure and Barring Service Check



CLEANER

5.25 hours per week (3 days per week, 1 ¼ hours per day),
NJC Level 1A (£9.25 /hour) Term time only plus extra hours during the first 2 weeks of the summer holiday – total of 15.75 hours

We are looking for a cleaner to join our team. Experience is desirable, although training will be given to clean classrooms, toilets, corridors, cloakrooms and outside. What is required is a willingness to work hard with a keen eye for detail.

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Visit our website for an application form and further details: www.sheffordlowerschool.co.uk

Completed application forms to be sent to: The School Office, Sheffield Lower School, School Lane, Sheffield S617 5XA or schooloffice@shefford.cbeds.co.uk

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Current vacancies at Sheffield Lower School

For more information please visit our website following this link
[Current Vacancies](#)



TEACHING ASSISTANT 30 hours per week

NJC Level 2A, SCP 3 -4 (£18,562 - £18,933 FTE)
£9.62 - £9.81 per hour

Term time only + 5 training days

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We have a vacancy for a Teaching Assistant to support children in classrooms and at lunchtimes. Staff are expected to work across all year groups as required.

This would suit applicants who already have an NVQ Level 2 qualification in childcare and a minimum of 6 months' experience of working with children in an educational setting within the last 5 years. Applicants must be caring, cheerful and proactive being able to support children with all range of abilities and emotional requirements.

Closing Date: 8th December 2021 – 9am

Interview Date: 14th December 2021

Interested applicants should complete an application form which is available on the school's website: www.sheffordlowerschool.co.uk

We operate within a framework for ethical leadership as a pathway school. Staff will be expected to embrace these principles.

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Weekly Update

Friday 3rd December 2021



Please email schooloffice@sheffield.cbeds.co.uk if you require support in accessing this newsletter in an alternative format.

Dear Families and Friends,

Our school is filled with lovely winter themed displays, that were launched for the start of Advent. Here we are now on the count down to Christmas. Children are welcome to bring in cards. There will be a post box in each year group, and values ambassadors will empty these for a Monday delivery — this is to ensure that any risk of covid is mitigated over the weekend. Last year we opted for digital cards, and we encourage those still, both from a safety perspective as well as being 'eco-aware'.

We hope to see you all at our 'Carols in the playground' event at the end of term. Meanwhile, we are getting very Christmassy here.

Thank you for your donations to the PSA. Present Day. Whilst this is a fundraiser, they have gone the extra mile to ensure that EVERY child takes part. Your support of their immense efforts is greatly appreciated. In addition to this, the PSA have already been in to school in the evenings to help Santa with his wrapping. I am sure you don't need me to tell you the undertaking of wrapping several hundred presents, and that you will join me in our thanks to the PSA.

Please could you share our current vacancies. We are seeking a site agent to work with Mr Thorogood in the new year. Mr Nittolo has been with us this year, but takes retirement in December. We are very sorry to see him leave, but he will be back for short pieces of work and to support us in the future too. We wish him lots of luck with his new projects!

Last week we mentioned the drop off at Robert Bloomfield. We wrongly stated this was a ten minute zone, but it is only in fact five minutes. Our parents cannot stop here, and to do causes great congestions to buses and other traffic. This compromises the safety of pupils at both schools. Please could parents also be mindful when parking on School Lane and avoid parking across our neighbours drives which are in constant use.

Our music curriculum has shone this term, with lots of opportunities to play instruments, learn composition and to join a club. We encourage music lessons because it is evidently one of the ways pupils expand the repertoire of processing skills in the brain, and supports higher order thinking. If you want your child to have 1-1 music lessons, these are bought through Inspiring Music on their website. A new term is beginning and they offer a range of different instruments.

Reading is always our goal, and pupils loving reading is the ultimate aim. We carry out lots of activities in school revolving around reading, and this week Mrs Dale-Malloy launched the book advent in our school library. Reading is a fundamental skill that supports children to develop language skills and comprehension. This in turn will support them in all of the curriculum areas and into teenage and adult learning. The correlation of good reading in the early years, with later success in exams is evident. Please could you sign your child's record when they read, and we will be sure to encourage them with the housepoints they have earned. We can also respond to you in partnership with areas of strength and development you notice. Thank you.

The DfE have provided schools with clear guidance around the new Omicron variant of Covid. We are wearing face coverings in school and staying in bubbles as far as is possible. People who are clinically vulnerable are not provided with any different guidance at this stage. Pupils are still expected to attend school as normal, unless symptomatic or presenting with a positive test. We are following the CBC directives, that where there is a family member or close contact with a positive test, children and staff should take a PCR before returning to the setting. Please support us in this, and let's keep everyone as safe as possible from needing to isolate. With that in mind, we do still have to report on absenteeism, and children are expected to be in school as much as possible. Head teachers have very strict guidelines before agreeing non-attendance. This is set out in our policy. We are obliged to forward non-attendance in respect of those meeting threshold for fixed penalty notices. We do not like to do this, and always send out automated letters in accordance with our policy, when pupils meet a trigger. Ultimately, our goal is for pupils to match their potential and to be in school to achieve.

Schools for the Future—the move to primary, was recently paused by CBC. We hope to be able to bring you more information on this shortly. To date, there is no further news. We will keep you posted.

In the meantime, have a lovely weekend.

Mrs Finch



Values

The values of December will be Peace & Understanding

"All we are saying, is give peace a chance." John Lennon.

Understanding what peace is, and how can we bring peace about—conciliation, finding resolutions and solving problems together. Understanding the other perspective and point of view. Learning to understand the needs of others

House Points and Attendance W/E

26.11.21

House Points

Water—891
Fire—873
Air—661
Earth—636

House Attendance & Punctuality Winner

Air



Arriving to school on time

When pupils arrive late, they miss out on essential instructions given at the beginning of the lesson.

This can significantly reduce achievement, regardless of academic ability. Your child may also feel awkward arriving to the classroom when everyone else is settled. Furthermore, when one pupil arrives late, it disrupts the entire class and the teacher—everyone's education is compromised.

5 minutes late a day = 3 DAYS OF SCHOOL LOST A YEAR

10 minutes late a day = 6.5 DAYS OF SCHOOL LOST A YEAR

15 minutes late a day = 10 DAYS OF SCHOOL LOST A YEAR

20 minutes late a day = 13 DAYS OF SCHOOL LOST A YEAR

30 minutes late a day = 19 DAYS OF SCHOOL LOST A YEAR



Thank you for your kind donations so far. We have added some more items to our Amazon wish list that will greatly benefit your children with their learning this year. If you would like to purchase a book for our school please click [here](#)



Please let the office know if you need assistance or adjustments for any disability.

Blue badge holders can access the staff car park.

Safeguarding Information

At Shefford Lower School we take our responsibilities to promote safeguarding the welfare of all children seriously. The designated persons for safeguarding children is the Headteacher who can be contacted via the school office on 01462 629123

Please find useful information updated weekly

Myth – It's not worth putting parental controls on devices, they just use their friends' in any case.

Buster - Device control is crucial. It is also vital that we explain to children how this supports them to have safe access, so that they know they can share any concerns they have with adults. Shefford Lower School teaches e-safety in every year group. Schools are obliged to report on unsafe use as part of safeguarding and record this on CPOMS

If you are concerned about a child outside of school you can phone 999 in an emergency or 101 to make a report.

The NSPCC operated an urgent helpline on 0808800500

Lunchbox tips



DIY lunches

Wraps and pots of fillings can be more exciting for kids when they get to put them together. Dipping foods are also fun and make a change from a sandwich each day.



[Creamy hummus dip with pitta bread and vegetable sticks](#)

[For this recipe please follow this link](#)

Mrs Ross will be posting weekly challenges for children to complete.

Answers will be welcome by Mrs Ross throughout the week.

Good luck.

Last weeks answer was

Rudyard Kipling



What am I?

- Openings in the Earth's surface where molten rock and gas erupts
- Named after Vulcan, the Roman god of fire
- Usually located where tectonic plates meet
- They can be active, dormant or extinct
- Largest active one is Mauna Loa in Hawaii
- Most famous is Vesuvius

Donations

Please could you help with building up our playtime resources for our play leaders to use during lunchtimes in Key Stage 1 & 2. We would love

Skipping ropes

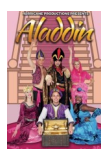
Donation of old hats, capes, dress up

Old tyres—any size will do

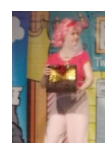
Crates

Toy Cars

Thank you



Aladdin



The whole school enjoyed a performance of Aladdin this week. Thank you to all that donated for these shows to happen the children were absolutely amazed by the "real life people"

A BIG Thank you to the PSA who contributed to allow the show to happen.

Here are some pupil voices;

Cherry—"I saw a bad guy and a princess" "It was funny when he tried to take the magic lamp" "Really big hat".

Reception—"There was a genie that made wishes" "I liked Aladdin" "They were funny".

Year 1—"I liked when Aladdin became a Prince" "At the end we saw Jasmine and a sparkly golden crown" "It was brilliant".

Year 2—"I liked when the genie came out with his cool moves" "It was a joy to watch" "They said knickers which was funny"

Year 3—"I give it a 10/10, it was brilliant and very funny" "It was really funny.

The genie appeared in his pyjamas and his hat and jumped out at us"

Year 4—"It was exciting and funny to watch" "I liked it when the genie came out of his lamp in the shower" "I liked the dramatic music

Drop off times—08.45—09.00am

Collection times—3.20pm

The school office will be open from 8.30am to 3.45pm for any queries, please call 01462 629123 or email

schooloffice@shefford.cbbeds.co.uk



CAN YOU PLAY A MUSICAL INSTRUMENT?

If so we need your help!

Please contact Miss Mansell if you can join us for the Carols on the Playground at 2.30pm on the 17th December



Weekly Good News Calls

Here are the children whose parents and carers have received a phone call home this week to let them know how well their child has been working and showing their school values. Keep up the good work Shefford Lower.

Reception Plum—Edward & Theodore, Pear—George, Peach—Henry

Year 1 Holly—Connie, Chestnut—Jayda, Sycamore—Sophie

Year 2 Oak—Poppy D, Willow—Jessica R, Maple—Jack W

Year 3 Elm—Kaiden, Hawthorn—Remy, Cedar—Freya

Year 4 Hazel—Freya A-P, Ash—Faith, Beech—Emelia



Shefford Sporting Successes

We celebrate children's sporting successes from home as well as those in school. Please send us photos of your child's certificates and/or medals which will be displayed on our PE celebration board and celebrated in assembly. Well done to these children who have shared their sporting success this week.

Fire Beth—Dance & Ashley—Football

Air Layla—Swimming, Harrison—Swimming & Jackson—Swimming

Water Connie—Swimming & Ollie—Rugby



Congratulations to the children below who have been recognised as a Finer Diner this week for displaying good manners and values at lunchtime

EXCUSE ME

THANK YOU

Reception Max, Henry, Harry, Ava, Alfie, Belle, Charlotte P & Charlotte GB

Year 1 Louie, Eva, Evelyn & Elodie

Year 2 Sienna, Eliza, Jay-Ross, Aylssa, Lauren & Jessica

Year 3 Scarlet, Isla, Rory, Bethan, Imogen & Sidney

Year 4 Myla, Charlie, Kelsey, Max, Joel & Connie



PSA News

Recent events

A massive **thank you** to everyone who has bought tickets for our Christmas raffle, supported us at the Christmas lights switch on and have sent in presents for the upcoming Present Day.

It really is fantastic to have such a supportive community.

*****If you are available to assist on Friday 10 December to help wrap presents for the students on Present Day we would really love to hear from you.*****

Please contact the school office and someone will be in touch with you with more details.

If you are interested in helping at events but are unable to make it this time then please also pass your details along and you will be added to our volunteer list.

Thank you again for all of your support.

How to support the PSA

Help us raise **FREE** funds for

Shefford Lower School PSA

every time you **shop online**

Just search for us on [easyfundraising.org.uk](https://www.easyfundraising.org.uk)



DINO BANK


You'll find him in the school entrance.

He's always hungry and is kept happy by feeding him your spare change!

Thank you



How the lottery works

	<p>£1 per ticket</p> <p>That's right, unlike many other lotteries, our lottery tickets are only £1 per week.</p>	<p>Help us do more</p> <p>For every ticket you play, 76% goes to our school and prizes.</p>	<p>£25,000 grand prize</p> <p>Match all 6 numbers and you win the JACKPOT!</p>
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A big thank you to everyone for your continued support of our PSA

Community News

Please note, the following events/activities are run independently of Shefford Lower.



Was your child born between 1 September 2017 and 31 August 2018?
They will start school in September 2022, so you need to apply for a school place by 15 January 2022.

Apply online at www.centralbedfordshire.gov.uk/admissions

You can also complete a paper application form which is available from your local school or by contacting School Admissions. admissions@centralbedfordshire.gov.uk 0300 300 8037

A great place to live and work.

If your child is due to start lower school or transfer to middle school you need to apply for your school place by the 15th January

Please follow the link for application guidance

[Application Guidance](#)



CHRISTMAS HOLIDAY CLUB
CALL OR EMAIL FOR DETAILS

RUNNING FROM SHEFFORD METHODIST CHURCH
20th DECEMBER - 23rd DECEMBER 8.00AM - 4.00PM

FREE SESSIONS AVAILABLE IN LINE WITH CENTRAL BEDFORDSHIRE HAF PROGRAMME. ELIGIBILITY CHECKS APPLY. HEAD TO OUR WEBSITE OR CALL FOR MORE INFORMATION

WWW.KIDSUNTILDUNK.CO.UK
01234 930905

[Booking Link](#)



Christmas FOOTBALL CAMP

Join us for our fun Christmas Football Camp
December 21st - 23rd 2021
Pendleton Sports Centre
Stotford

10% discount for siblings, NHS Police and Military Personnel

Held at Pendleton Sports Centre, Stotford
Camp drop off 10am, pick up 3pm
Available to players between the ages of 4-15 years
Delivered by UEFA B and FA Licenced Coaches

Book Today:
Head over to: www.midbedsfutsal.co.uk
Send us an email: midbedsfutsal@gmail.com

[Booking Link for Mid Beds Futsal](#)



CHRISTMAS CAMP!

FOOTBALL FUN FOR BOYS AND GIRLS AGED 5-13!
FUN, GAMES, COMPETITIONS AND CHRISTMAS PRIZES!
MONDAY 20th / TUESDAY 21st DECEMBER, 10.00-15.00
NEW! MEPPERSHALL VILLAGE HALL, SG17 5AB
JUST £20 PER DAY / ONLY 30 SPACES AVAILABLE

[Booking Link](#)



St Michael & All Angels Church
CHRISTMAS TREE FESTIVAL

Friday 3rd December
Saturday 4th December, Sunday 5th December

Come along and support St Michael and All Angels Church at their annual Christmas tree festival on Friday 3rd December 11.15am-4pm, Saturday 4th December 10am-4pm and Sunday 5th December 11am-2pm. Lots of groups and businesses have taken time to decorate a tree and would love for you to come and vote. Refreshments are also available to warm yourselves up on these wintery days. **FREE ENTRY.**



Children's Community Health HUB
Your one stop contact point

0300 555 0606
ccs.bedsandlutonchildrenshealthhub@nhs.net

Open 9am-5pm every weekday (excluding BH)

New contact number and email address for the Beds and Luton 0-19 services, including:

- Health Visiting
- School Nursing

New contact number for:

- Luton Community Paediatric services (Edwin Lobo Centre)
- Beds and Luton Looked after Children's services

Health HUB - a single contact point, making it easier for you to get in touch with us.



Luton Children & Adults Community Health Services
Bedfordshire Community Health Services



SEND Health Focus Week

Are you a parent/carer or professional working with children or young people with Special Educational Needs or Disabilities (SEND) in Central Bedfordshire?

Come and join us for some interesting and engaging workshops and information sessions hosted by your local community health providers in collaboration with SNAP Parent Carer Forum, week commencing 29th November (virtually via teams).

For more information on each session and to book a place for free, click on the links below.

DAY	TIME	TITLE	SPEAKER	LINK
Monday 29th November	10-11.30am	Avoidant Restrictive Food Intake Disorder	Paola Falcoski	Click here
Tuesday 30th November	12.30 - 2.30pm	Gender identity and autism	Jay Worthington	Click here
Wednesday 1st December	10-11.30am	Sleep disorders in children	Dr. Tapomay Banerjee	Click here
Thursday 2nd December	1 - 2.30pm	"What does a Speech & Language therapist do?"	Jo Wayman & Rima Grant	Click here
Friday 3rd December	10-11.30am	The positives of a neurodiversity workshop	Dr. Francesca Onisakin	Click here
	1 - 2.30pm	Emotional dysregulation	Rebecca Jones-Thomas + guests	Click here
	10-11.30am	The role of the Occupational Therapist	Alison Standish & Jennie Oliver	Click here
	1 - 3pm	Self-harm	Bongi Dube	Click here
	10-11.30am	ADHD in children and young people, and medication management	Dr. Chinniah Yemula	Click here

Shefford Lower School

Diary Dates

(further dates will be added and these will be in bold italics)

Autumn Term 2021

10th December	PSA Present Day
14th December	Christmas Dinner Day
15th December	EYFS Christmas Party and Santa
16th December	KS1 (AM) and KS2 (PM) Christmas Party and Santa
17th December	Carols on the playground 2.30pm and End of Term

Spring Term 2022

<u>5th January 2022</u>	<u>SPRING TERM Begins—Children Return</u>
13th January	Year 2 St Albans Material Trail
1st February	Chinese New Year
8th and 10 February	Parents Consultation Evening
11th February	Year 4 Bikeability
14th—18th February	Half Term
W/C 21st February	Year 3 Swimming lessons begin for 6 weeks
16th March	Year 1 Woburn Trip
30th March—1st April	Year 4 Residential Trip
6th June 2022	Extra Bank Holiday to mark The Queen's Platinum

Please refer to our school website for the Academic Calendar for 2021/2022

[Term Dates Links](#)