

Behaviour policy: coronavirus addendum

Shefford Lower School.



Approved by:	Pamela Finch	Date: September 2020
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Last reviewed on:	September 2020
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Next review due by:	October 2020
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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact a member of the senior leadership team, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- ▶ Comply with 2m lining up at the beginning of the school day as per playground markings.
- ▶ Sanitise on entry, and wash for 20 seconds or more at the earliest opportunity. Continue handwashing before and after activities, and when instructed by the adult in charge
- ▶ Remain in class 'bubbles' or 'year group bubbles' as instructed by an adult in charge.
- ▶ Use the 2meter distancing in corridors and keep to the left.
- ▶ If you have to cough or sneeze, use a tissue, and dispose in a bin immediately washing hands. Do not touch your mouth, nose and eyes with hands in between.
- ▶ Telling an adult if they are experiencing symptoms of coronavirus
- ▶ Do not share pencils or equipment, unless asked to do so by adult in charge. Adhere to cleaning/quarantining regime when asked to do so. EG Returned reading books will be quarantined for 3 days before moving on to new recipient. Each class will have a system for this.
- ▶ Play in designated areas at times directed by the adult in charge
- ▶ Use of toilets is one at a time.
- ▶ Not to cough or spit at or towards any other person

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Award house points to pupils who demonstrate excellence

However, if pupils fail to follow these rules, we will:

Review rules and procedures

Withhold privileges

Involve senior leaders

Communicate with parents.

Acts of purposeful rule breaking can endanger the health of others, and will be treated as serious. In worst cases, exclusion may be a last resort.

2.3 Changed rules

Until further notice, we will alter the following school rules:

- › The [latest government guidance](#) says attendance will be mandatory from September. The normal school policy is in operation.

School uniform gives children a sense of normalcy and routine, therefore security. Non compliance of uniform is managed according to our usual school policy.

It is recognised that parents may be experiencing hardship financially. We encourage parents/carers to contact us in confidence, as support can be provided.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact their child's class teacher in the first instance, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning. In some instances, the deputy head (Mrs Polly Ross) or the school's SENDCO - Special Educational Needs & Disabilities Coordinator - (Ms Lauren Robinson) may also support.

Remote learning rules are:

- › Be contactable during school hours
- › Complete work to the deadline set by teachers – this will be accessed by Oak Academy online, with a follow up from KSLeaders via Microsoft Teams. Paper based learning can be provided and collected by families.
- › Seek help if they need it, from teachers or teaching assistants
- › Alert teachers if they're not able to complete work
- › Use proper online conduct, such as using appropriate language in messages, environment and dress-sessions on TEAMS will be recorded.

Reasonable adjustments will be made if your child has an ISP to engage their learning, in collaboration with our SENDCO

Cover any reasonable adjustments that you'll make for pupils with more challenging behaviour.

Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, a member of the senior leadership team will talk with you individually to address any unique barriers or challenges.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 4 weeks by Mrs Finch and Mrs Ross.

At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy